

Appendix G

Checklist for Seaman to Admiral-21 Applicants

Applicant

- ___ 1. Application Cover Letter - signed and dated.
- ___ 2. STA-21 Data Form (if input not provided via web site).
- ___ 3. Personal Statement (signed and dated) - 1 page, with name, rate/rank, and SSN.
- ___ 4. Evaluations - front and back.
- ___ 5. ASTB Test Scores (Pilot or NFO only).
- ___ 6. High School Transcript(s) - if applicable.
- ___ 7. College Transcript(s) or GED certificate.
- ___ 8. Sailor Marine Ace Registry Transcript (SMART).
- ___ 9. Photograph (Nuclear only).
- ___ 10. Special Qualification Documents (e.g., awards, letter of appreciation/commendation, qualifications, recommendations).
- ___ 11. PFA Results.
- ___ 12. Statement of Understanding (Nuclear Only).

Command

- ___ 1. CO Endorsement Letter with Ranking.
- ___ 2. CO Recommendation Form.
- ___ 3. Interview Board Appraisal Sheets (3).

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Nomination Review Board

- ___1. Chairperson's Recommendation Form.
- ___2. Interview Board Appraisal Sheets (3).
- ___3. Interview Verification Form - signed and dated by both commanding officers.